

The Latest Notice on Pandemic Control Updates

XJTLU Leading Task Force for Pandemic Prevention and Control
10th May 2022

Dear Colleagues,

We are writing to inform you about the University's pandemic control measures. These measures are implemented in accordance with the latest instructions from the Provincial Pandemic Prevention and Control Leading Task Force and the Department of Education (DoE) of Jiangsu Province, as well as by taking into careful consideration the current pandemic prevention and control situation in Suzhou and nationwide. Please see the details as follows.

Note: The highlighted parts in this notice are the latest updates on pandemic control measures, all control measures take effect from 11th May unless indicated otherwise.

I. Personnel & Campus Management Arrangements

(i) Campus Access Control Measures

As new confirmed COVID-19 cases and asymptomatic cases have been reported in many areas across the country, the following campus control measures are in place. **Any person, under any of the following circumstances, shall not be allowed to enter the campus:**

- having been to areas outside Suzhou* in the past 14 days as indicated in the travel history code
- staff who have or staff whose co-residents have travel history to Kunshan or Taicang within the recent 14 days must **NOT** access the campus
- sharing common activity track with confirmed cases of COVID-19
- with a yellow or red Jiangsu Health Code
- staff whose co-residents are in any case mentioned as follows: has a yellow or red Jiangsu Health Code, or has a travel history code in which cities are marked with an asterisk, or shares a common activity track with confirmed cases of COVID-19
- staff whose co-residents are working in any positions relating to freight transportation, large supermarkets, farmers' markets, third-party logistics distribution - which have been indicated by the local government as positions with causes for pandemic-related concern
- commuting between Shanghai and Suzhou, or between Wuxi and Suzhou
- commuting between Campus and Kunshan, or between Campus and Taicang

- with symptoms including fever, dry cough, fatigue, nasal congestion, runny nose, sore throat, loss of smell and taste, conjunctivitis, myalgia and diarrhea.

*Note:

- a) Suzhou refers to the entire administrative area, including Suzhou, Zhangjiagang, Changshu, Taicang, Kunshan and Wujiang.
- b) Staff who or staff whose co-residents have completed all the control measures required by the residential community could apply for the campus access afterwards.

(ii) Staff-related Measures

a) The University will not implement the quota measure to any Schools and Centres from 11th May and will resume the campus access approval procedure on Intranet. Staff members who have actual on-campus working needs must submit a campus-access application via the [Intranet link](#) (Online Forms > New Request > CMO Services> Application for Staff Access) in advance for review and approval to be given by the Head of Department/Office.

b) To enter the buildings, staff need to provide an Intranet approval letter, XJTLU pass code, a green Suzhou Health Code, a Travel History Code (only showing Suzhou travel history in the past 14 days) and a negative COVID test result within 24 hours of entering the campus.

Note: Accessing for COVID tests arranged by the University **ONLY** requires the XJTLU pass code, a green Suzhou Health Code and a Travel History Code (only showing Suzhou travel history in the past 14 days), while neither Intranet approval letter nor a negative test result within 24 hours is required. The University arranges daily COVID tests on campus and please refer to the UC released on 12th April for detailed information

c) It was strongly suggested that you should back up the necessary materials and bring the equipment (e.g. laptop) back home in case of any inconvenience brought by sudden changes of pandemic requirements.

d) For staff who are in Suzhou:

- If you are in Kunshan or Taicang, you must not leave the county;
- If you are in other Suzhou areas except Kunshan and Taicang, you must not leave Suzhou, must not travel to Kunshan or Taicang and shall try to minimise cross-district travel within the City;
- It was strongly suggested that staff members living outside the Suzhou Industrial Park District shall work from home;

- If you need to work on campus, you should try to limit your mobility to only between the Campus and your residence. If you need to choose public transportation, please take good personal protection.
 - If you must leave Suzhou for an absolutely necessary reason, an application must be submitted via [intranet](#) ONE WEEK in advance and is subject to approval.
- e) **Staff who are in other domestic cities must NOT return to Suzhou until further notice, as** Suzhou is implementing a series of strict control measures on people who travel from other domestic cities.
- f) Please remember to MUST complete the XJTLU Staff Daily Health Report by 12 noon every day. Your support is highly appreciated.
- (iii) **Management on Campus Service Supporting Personnel and Necessary Suppliers**
- a) Campus Service Personnel (property management and canteen service personnel) does not need to live on campus in temporary accommodation areas and can commute between campus and residential places. Those staff should strictly undertake daily nucleic acid testing and daily health report, and must not leave Suzhou during this period.
- b) Necessary Suppliers: Starting from 29th April, only suppliers supporting necessary services on campus are allowed to enter the campus, and three negative COVID test results conducted in five consecutive days before the date of entering the campus must be provided for every campus entry. Applications for necessary suppliers' access should be made by XJTLU staff on [Intranet](#); after HoD's approval, applicants should send the approved application to CMO@xjtlu.edu.cn. After university's approval, a valid XJTLU Code will be sent to the necessary suppliers subsequently. The suppliers must follow all measures consistent with those that are applied to the staff members.

II. Other Campus Management Arrangements

- (i) In principle, large-scale gatherings and activities onsite must not be held at the current stage. The activities are encouraged to be switched to online. Activities with more than 50 participants must not be held.
- (ii) Staff working on campus are encouraged to bring your own meals or use the campus canteen service, and shall avoid food delivery from external restaurants (please refer to the UC released on 8th March for detailed information about takeaway lunches provided by the campus canteen).
- (iii) In order to abide by the local government's strict requirements regarding package delivery, the University is now **ONLY** accepting parcels or letters for business purpose;

and those for private purposes will not be accepted. When you receive parcels and mails, please take good personal protection by wearing masks and disposable gloves properly to avoid direct contact of the parcels, and shall implement disinfection measures.

关于疫情防控措施的最新通报

各位同事：

根据省疫情联防联控指挥部和省教育厅最新指示，结合苏州市和全国最新疫情防控形势，现就人员与校园管理等相关事宜作出如下通知：

注：下文高亮部分为最新更新措施，所有措施5月11日生效，除非另有说明。

一、人员管理和校园管控措施

（一）进校人员管理

因目前全国多地出现新冠病毒确诊病例和无症状病例，现作出如下校园管控措施，凡有以下情形之一者不可入校：

- 行程码显示，近14天曾前往苏州大市以外地区
- 近14天内，本人或共同居住人员有昆山或太仓旅居史的，不可入校
- 与确诊病例活动轨迹有交集
- 健康码为黄码或红码
- 同住人员的健康码为黄码或红码、行程码中显示星号地区或与确诊病例活动轨迹有交集（任一情况）
- 同住人员为从事货运、大型商超、农贸市场、第三方配送等重点岗位的人员
- 苏沪或苏锡两地之间通勤
- 昆山、太仓通勤人员
- 出现发热、干咳、乏力、鼻塞、流涕、咽痛、嗅觉味觉减退、结膜炎、肌痛和腹泻等症状

*注：

1. 苏州大市范围包括苏州、张家港、常熟、太仓、昆山和吴江。

2. 上述情形中，如果本人或者共同居住人已完成了社区的全部防疫管控要求，则可申请进校。

（二）员工管控要求

1. 根据苏州市最新疫情防控形势，经与属地政府确认，学校将不再对总入校名额进行限制，入校管控措施恢复为审批制。请确有在校工作需求的员工，通过内网提前申请（Online Forms > New Request > CMO Services> Application for Staff Access），审批人为系主任或各部门负责人。

2. 员工进入楼宇需持审批通过凭证、西浦码、绿色苏康码、行程码（仅显示苏州旅居史）和 24 小时内有效核酸检测阴性证明。

注：员工入校参加学校组织的核酸检测，仅需持西浦码、绿色苏康码和行程码（仅显示苏州旅居史），无需提供审批通过凭证或 24 小时内有效核酸检测阴性证明。学校目前组织每日核酸，详见 4 月 12 日发出的 UC 通知。

3. 强烈建议大家做好工作材料备份，每天将必要的工作设备（笔记本等）带回住所，以防后续防控措施变化带来工作的不便。

4. 目前在苏员工：

- 如目前在昆山市或太仓市内，不可离开昆山市或太仓市范围。
- 如目前在除昆山市和太仓市以外的苏州市内地区，不可离开苏州市，不可前往昆山市和太仓市，且最大限度减少苏州大市内的跨区域流动。
- 强烈鼓励住在工业园区以外区域的教职员工不入校。
- 确需入校办公的教职员工，应满足学校和居所“两点一线”的要求，如必须乘坐公共交通工具，请做好个人防护。
- 若确有必要原因需要离苏的，须提前 1 周通过 [intranet](#) 提交申请，获批后方可出行。

5. 目前在其他国内城市的员工，一律暂不返苏，等待后续通知。苏州市对国内返苏人员正在实施一系列严格的管控措施。

6. 请配合学校做好每日健康日报等工作，感谢各位同事的支持。

（三）后勤保障人员和必要供应商入校管理

1. 后勤保障人员（物业和食堂服务人员）：**解除校园集宿管理措施，恢复正常上下班制度，严格落实每日核酸检测和健康监测，一律不可离开苏州市。**

2. 必要供应商：4 月 29 日起，仅允许支持校园必要服务的供应商入校，且每次入校必须提供入校前连续五天的核酸检测阴性证明。供应商申请由在校员工通过 [intranet](#) 申请，HOD 审批通过后，由申请人将申请通过凭证发送

至 CMO@xjtlu.edu.cn，学校审批通过后，开通对应期限的西浦码，其他要求与员工保持一致。

二、其他校园管控措施

（一）近期原则上不举办线下大规模聚集性活动，鼓励采用线上方式进行，50人以上线下活动不可举办。

（二）鼓励在校员工自行带餐或使用学校食堂外带服务，在校期间不可购买外卖（食堂外带服务详情请参见3月8日发出的UC通知及CMO每周UC菜单更新）。

（三）为落实属地严格快递管理的要求，学校目前只接受因公快递和信件，因私快递暂不接收。员工接收快递和信件时，应做好个人防护，正确佩戴口罩和一次性手套，避免直接接触，并做好消毒措施。

西交利物浦大学新冠肺炎疫情联防联控指挥部

2022年5月10日